

06663-064

Branstetter, Jennifer

From: Ammerman, Paula [REDACTED]
Sent: Wednesday, February 01, 2012 5:01 AM
Subject: Briefing Call Planned for February 4; 12 noon
Attachments: Draft Committees 2012.docx

TO: Members of the Board of Trustees
Also Lanny Davis, Eleanor McManus, and Frank Guadagnino

**A Briefing Call is scheduled for today, Saturday, February 4; 12 Noon Eastern (lasting until 1 pm, maximum)
USE CALL IN INFORMATION PROVIDED FOR PRIOR SUNDAY CALLS—866-393-1766 plus Individual Access Codes (if you
need your code, please advise at [REDACTED] or by calling [REDACTED]
Please advise if you will be able to participate in Saturday's call.**

Background:

Karen Peetz and Keith Masser, Chairman and Vice Chairman of the Board, respectively, visited University Park Campus on Thursday and Friday, January 26 and 27. As part of a Listening Tour, they met with several constituent groups including faculty, students, academic leadership, and Alumni Association leadership. They would like to debrief with you regarding comments received, areas of focus, etc.

Additionally, a new committee structure for the Board of Trustees was discussed in order to engage the Board in a more effective oversight role of the University. It is proposed that the current committee structure (three standing committees) be reorganized and that five standing committees be formed:

- Academic Affairs and Student Life
- Finance and Capital Planning
 - With Subcommittees on Architect/Engineer Selection; and Finance
- Governance and Long-Range Planning (Board structure and operation as well as future strategic planning)
- Risk, Compliance and Legal
 - With Subcommittees on Audit; on Legal; and a relationship with the Special Investigations Task Force
- Outreach and Community Relations (outreach to constituent groups and messaging)

The draft structure and membership list is attached for your information. You will note that faculty and student representatives will be invited to participate in the committee discussions as well as the emeriti members—these will be invited to participate in the meetings on a rotating basis.

Executive Committee membership has been identified (chairman of the Board and President of the University ex officio members; vice chairman of the Board; immediate past Board leadership; and the chairs of the five new standing committees). The Executive Committee will be utilized in the event that decisions or actions are required in the intervals between regularly scheduled Board meetings.

Additionally, a Steering Team will be formed that will be utilized to receive periodic updates of committee activities, etc. The Steering Team is comprised of the chairman of the Board and President of the University as ex officio members; vice chairman of the Board; immediate past Board leadership; the chairs and vice chairs of the five new standing committees; and the chair of the Special Investigations Task Force.

On Saturday's call, the proposed committee structure will be discussed as well as a retreat planned for Saturday and Sunday, February 18-19, at University Park.

Paula R. Ammerman

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