

## Feuchtenberger, Karen

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**From:** Ammerman, Paula <PRA4@psu.edu>  
**Sent:** Thursday, December 15, 2011 3:04 PM  
**Subject:** Briefing Call on Sunday, December 18

**Importance:** High

TO: Members of the Board of Trustees

**The final briefing call for 2011** is planned for **Sunday, December 18, at 5 pm (Eastern)**. The duration of the call is expected to be one hour; topics will include an update from President Erickson.

Please advise by return email if you will/will not participate in the call.

All voting and emeriti trustees are invited to participate in the call. To assist in the efficient and smooth discussion of agenda items, we'll proceed with the reports and then invite questions or comments from voting members and then emeriti members as time permits.

Please use the call in instructions and credentials that were shared with you the Sunday calls. **If you do not have those instructions or credentials, please contact me via email or phone at [REDACTED]**

Paula

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